

2020 Annual Report

A Year of challenge.



Heart of our community
Manawa ō tō tātou hapori

07 549 0399 | www.katikaticommunity.nz | 45 Beach Road, Katikati

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Katikati Community Centre

Heart of our community
Manawa ō tō tātou hapori

Legal Name	Katikati Community Resource Centre
Registration Number	501 666
Charity Registration Number	CC21919
Entity Type and Legal Basis	"Incorporated and Registered Charity"
Date founded	13-May-93
GST Number	061-308-830
Incorporated Society Number	HN/501666
Contact:	Pauli Surtees
Telephone	07 549 0399
Email	info@katikaticommunity.nz
Mobile	021 105 2381
Address	45 Beach Road Katikati 3129
Website	www.katikaticommunity.nz

OUR STORY

The Katikati Community Centre has been at the heart of the Community for 27 years, servicing a small but rapidly growing, diverse population.

It is an information, support and activity centre linking our rural community with social and health services and also provides a broad range of programmes and activities. These include after school and school holiday programmes, adult and community education classes, senior programmes and involvement with youth. The programmes and activities are well attended, and well loved by the community.



Our Vision

A thriving, connected
community

Our Mission

Weaving people together

As the population grows and demographics change, so do the needs of the community. It is critical for social agencies and community organisations to 'check in' with each other and make sure they are doing their best for the communities they serve.

We want to ensure that the Katikati Community Centre has a bright future and remains at the heart of the Katikati community for as long as it is wanted and needed.

CHAIRMAN'S REPORT 2020



2020 was a year of challenge, change, and improved resilience for the Centre

COVID-19 Lockdowns saw the Centre taking a leading role in the community response, led by Allan Wainwright ably supported by staff and other community leaders. As a community we take pride in the pivotal role that our Centre and staff took in responding to the needs of the more vulnerable in our community.

Government support through wage subsidies, and funders ongoing support, even when planned program outcomes were no longer achievable, was a lifeline to the Centre through this challenging time. We were able to keep all staff on full wages throughout the year, and they responded well as a team to keep the momentum of the Centre going despite the disruptions.

The Centre's role in the community for 2021 was significantly expanded through essential preparatory work by Allan and staff. This work secured funding for the employment of a much-needed Community Connector funded by MSD. COVID-lockdowns highlighted the lack of readily available connections with WINZ and other social services here in Katikati, and we are delighted that we now have Angela available for immediate support in our community. In addition, the Katikati Taiao partnership with DIA allowed the securing of funding from DIA, TECT, Bay Trust, and the Centre to enable the employment of a long-needed Youth Employment Coach in 2021. Melody commenced in this role in February and is actively engaging with many young people struggling with the transition from college to employment and training.

A major step in 2020, was the initiative of the Board to seek the membership's support for a transition from being a Charity registered as an Incorporated Society to a Charitable Trust. After taking advice the Board was convinced that the community aims of the Centre would be better protected long term by becoming a Charitable Trust. This recommendation was unanimously endorsed by eligible members at an SGM in September, despite strong public opposition from a vocal group of non-members. The Board appreciated the strong support from our members during this challenging time. Work continues on this transition, and it is anticipated that the new Trust will be operational from January 2022.

The Board and staff worked together to review the Mission and Vision of the Centre early in 2020, and this work was developed into a 5-year Strategic Plan through the much-appreciated pro bono work of Ms Zinta Krumins. Zinta comes from a high-level corporate career, most recently as Managing Director of an international company's large UK subsidiary. We are grateful that Zinta agreed to become a Board Member in mid-2021, following her ongoing management support since engaging with the Community Centre a year earlier.

CHAIRMAN'S REPORT 2020

continued



Irene Maxwell-Curnock, Allan Wainwright & Anne Henry

The resignation of our very popular Manager, Allan Wainwright, in January 2021 was unexpected and a challenge to the Board as the Centre was in the midst of a significant increase in staff and services. However, Allan had laid a great foundation in moving the Centre closer to the community and increasing its resilience and regional reputation. We regretted being unable to farewell him publicly due to Lockdown rules. The Board acknowledges his invaluable service and wishes him well in his endeavours in Central Otago. While having to fill big boots, we are delighted that Pauli Surtees has stepped into the role as Manager from April 2021. Her networking skills, expertise, and diverse professional experience are invaluable as the Centre moves into a new era in serving our community.

My thanks go to my fellow Board members – Irene, Anne, Nicky and Zinta, as well as the entire staff and volunteers who have worked tirelessly to ensure that our Centre continues to be *“A caring, not for profit, organisation providing accessible, accountable, high-quality information, services, and programmes to meet the needs of the Katikati Community in the areas of health, education, and wellbeing.”*

David Marshall
Chairman
On behalf of the Katikati Community Centre Board

MANAGER'S REPORT 2020



Despite the COVID-19 lockdown during 2020, Katikati Community Centre was busier than ever. The Centre played a pivotal role in coordinating all the local voluntary organisations to collectively support the most vulnerable in the community during the lockdown period.

The Katikati Community Centre services Katikati and the surrounding areas from Pahoia to Waihi Beach. Over the course of 2020, 6,700 people contacted the Centre to request information and/or advice, and an estimated 18,860 people visited the Centre. In addition, an average of 20 children per day attended our after-school care located at Katikati Primary School during term time, and 60 children per day attended our school holiday programmes.

The Centre continued to provide a crucial link to much-needed support services such as the Katikati Christian Foodbank, child care, community van bookings, counselling and probation services. We've been there for anyone and everyone who may just need a little help, particularly with post-COVID-19 pressures.

The increase in the number of people coming to the Centre continued to grow. As the town and its community have evolved, we've responded where possible with an expansion of services to meet those needs and are looking at contracts that can provide social services based in Katikati.

Thanks to funding from the Western BOP District Council COVID-19 Resilience Fund, we were able to install flat screen TVs and purchase video conferencing equipment. Having up-to-date technology is especially important in a rural area. This equipment is available for any local clubs and organisations to use so that they can now meet with others via Zoom or online, without the need to travel out of the area.

Our very popular food produce stand located at the front of the Centre has a constantly-changing supply of fresh fruit and produce donated by local people. The local Countdown supermarket also provides us with free produce twice weekly that is put out on the stand.

I would like to give a big shout-out for the help and support of other local organisations such as Te Runanga o Nga Tamawhariua, Katikati Taiao, Outreach Trust, Project Generate BOP, and Katch Katikati, to make sure that we reach everyone in the community. Also a very big thank you to our major funders; Lottery, TECT, BayTrust and Acorn Foundation, without whom we would not be able to keep the Community Centre running.

The Katikati Community Centre will continue to strive toward our vision of a thriving, connected community.

Pauli Surtees
Centre Manager

OUR STAFF



ALLAN WAINWRIGHT

Centre Manager 2020

PAULI SURTEES

Centre Manager 2021

SALLY GOODYEAR

Administrative Assistant

PHOEBE GRAHAM-COX

Information & Advice

ANGELA WALLACE

Community Connector

FIONA POWELL

Digital Communications Manager

AMANDA EARL

Team Leader - Programmes, Promotions
& Information

SUZANNE DALY

Youth Counsellor

SHONA GRAHAM

After-school Programme Supervisor

JAN DE FAYE

Team Leader - Child & Youth Services

MELODY LAMB

Youth Employment Coach

Unite against COVID-19

BAY OF PLENTY TIMES

Katikati community centre set up response group for town's vulnerable

12 Jun, 2020 10:15 AM

🕒 2 minutes to read

The Katikati Community Centre has created a response group to support the town's most vulnerable in the wake of Covid-19.

The centre, which services over 4000 people in the community, had brought in a number of local businesses to help "support their community and its changing needs".

Katikati Community centre manager Allan Wainwright said over lockdown they had organised a shopping assistance service with community organisations to do deliveries for 24 senior residents and individuals who had trouble buying food.



"We also helped connect new volunteers with the Red Cross Meals on Wheels service, sourced warm clothing for RSE workers, and advocated for the Katikati Advertiser to be redistributed through the community to keep communication open to residents."

He said these initiatives, and even the quick phone calls they made to check in, made such a big difference to people's lives during the lockdown.

"It took away some of that pressure and isolation. We're so pleased we could help make life that little bit easier and bring joy to people's days when they really needed it."

Now the group, which includes 26 community organisations are meeting monthly to collaboratively support the Katikati community through the recovery phase.

"We are now actively developing a volunteer brokerage service so we can link people eager to volunteer with organisations based on their passions and interests." He said many of their local volunteers in the past were over 70 and the community groups could cease to exist without a fresh source of volunteers. While over 1000 people usually come through their doors and call their phones each month, staff at the Centre believe the volume of people seeking information will increase in the coming months.

KATIKIDS AFTER-SCHOOL CARE

Katikids continues to be a successful after-school care provider for students of Katikati Primary School and Katikati College up to year 8

We were fortunate that we had updated our booking system in 2019 which enabled us to easily communicate with our After-school care families through the challenging COVID-19 lockdown period both during and after lockdown. It was wonderful to reconnect with families once the school reopened. Parents thanked us for keeping the routine as normal as possible while still allowing the children to have fun and reconnect with their friends and staff.

On arrival the children enjoy a nutritious snack before having quiet time which allows the children to share any news followed by enjoying some fun play time.



SUPPORTED BY



MINISTRY OF SOCIAL
DEVELOPMENT
TE MANATŪ WHAKAHIATO ORA

KATIKIDS HOLIDAY PROGRAMME

2020 was a challenging year for the holiday programme due to COVID-19. Although the April programme was cancelled due to lockdown, we were pleased when families returned to the programme in July. Even if numbers were low to begin with.

We are fortunate the Katikati Community offers lots of support to our programme. Katikati College allows us the use of the food tech room for yummy creations, their Action Centre and gym for a variety of sports and the hall for our popular art and craft creations

Hume pack n cool supply cardboard and fruit to the programme, the Katikati Library IT hub run kids movies and various other activities. We also collaborate with the Katikati Toy Library to use their toys and ride-on cars which the boys especially love.

The programme offers a variety of activities to allow the children to choose what interests them. These include sports, trips, horse riding, arts and crafts.



SUPPORTED BY

Western Bay of Plenty District

 creative
COMMUNITIES *nz*



MINISTRY OF SOCIAL
DEVELOPMENT
TE MANATŪ WHAKAHIATO ORA

SUMMER HOLIDAY FUN

There's nothing better... lazing at the pool on a hot summer's day



Lots of unstructured play and time to just be a kid! - January School holiday programme.

TEENS

HOLIDAY PROGRAMME

A free sports based programme for any youth aged 12-17years.

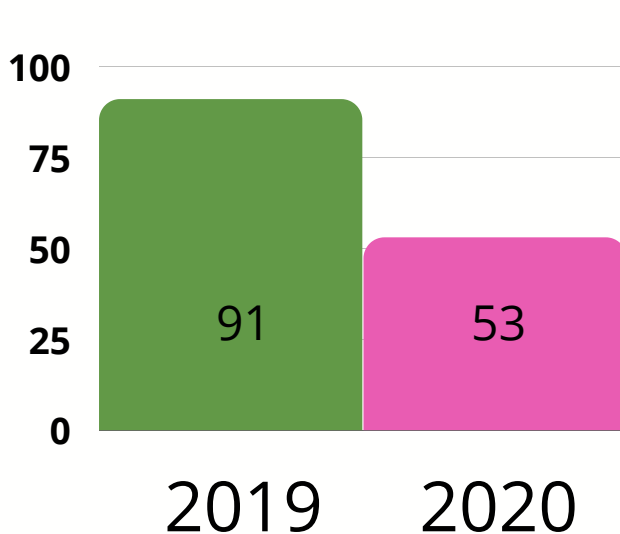


ADULT LEARNING

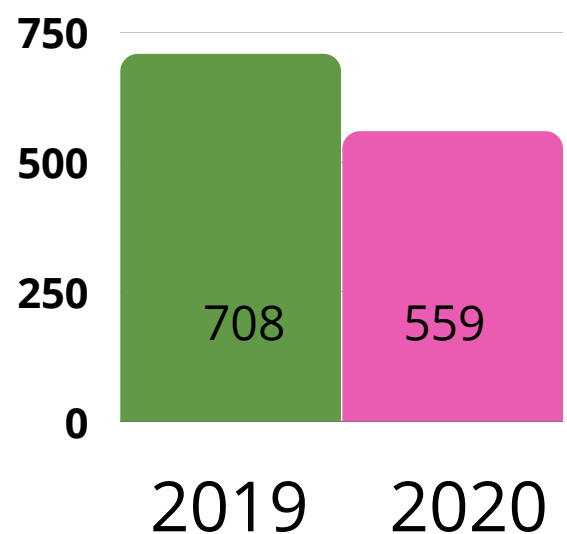
- ✓ Tertiary Education Commission funded courses that target learners whose initial learning was not successful: raised foundation skills; strengthened social cohesion and enhanced learners ability to participate in society and economic life. The courses have a strong focus on literacy, numeracy, digital literacy, Te Reo, NZ sign language and English as a second language.
- ✓ Community Centre-funded courses for adults with a focus on health, cultural and social issues that promoted personal, economic and social well-being, and contributed to more involvement in the community.
- ✓ Opportunities to learn new skills or improve existing skills at minimal costs.

Comparison of 2019 vs 2020 The impact of COVID19

Total courses



Total participants





Wise and Wonderful

FUN - LAUGHTER - COMPANIONSHIP - RESPECT

WISE AND WONDERFUL IS A WELCOMING AND ACCEPTING MEETING PLACE FOR OUR SENIOR COMMUNITY TO FIND FUN, LAUGHTER, COMPANIONSHIP AND RESPECT. THE GROUP IS INCLUSIVE OF ALL AND IS A CONSTANT FOR MANY OF ITS MEMBERS - MEANING IT IS A POSITIVE REASON TO GET UP AND OUT OF THE HOUSE AND IS SOMETHING FUN TO LOOK FORWARD TO.

IN 2019 THE COMMUNITY CENTRE HIGHLIGHTED THE NEED FOR A 'DROP-IN CENTRE' FOR OUR SENIOR RESIDENTS LIVING IN ISOLATION - AND SO, WISE AND WONDERFUL WAS BORN. THE GROUP HAS CONTINUED TO MEET THIS NEED GROWING TO MORE THAN 30 MEMBERS NOW, MANY WITH OVER 2 YEARS AS PART OF THE FUN.

THIS LOVELY BUNCH GET TOGETHER EACH WEEK TO BRIGHTEN UP EACH OTHERS DAY WITH AN AFTERNOON OF ENTERTAINMENT, JOY AND HILARITY



Special Thanks

ALL POSSIBLE THANKS TO . . .

OUR VOLUNTEERS: IRENE MAXWELL, JILL BENTLEY, SUE FISHER, ELIZABETH ANTHONY & DRIVER BALDEV SINGH

PROJECT GENERATE: THE AMAZING VOLUNTEERS & EXTRA SUPPORT

ST JOANS TRUST: FOR FUNDING MANY OF OUR SPECIAL OUTINGS & EVENTS

THANK YOU

ST JOANS CHARITABLE TRUST



SuperGrans

WELCOMING COMMUNITIES



The Welcoming Communities committee planned a multi-cultural, sports-based event in 2020. Sadly this did not go ahead due to the COVID-19 lockdown. We will continue to work with Welcoming Communities to run events that bring all cultures in Katikati together.



TECT
COMMUNITY
AWARDS 2020

Katikati Festival of Cultures
Event Excellence Award Finalist

CARBON FOOTPRINT STATEMENT



At Katikati Community Centre we are interested to support our staff and business to improve our carbon footprint. In 2021 we are participating in a project run by BayTrust to look at our Carbon Footprint. This project will set out the boundaries for our annual carbon footprint and prepare a roadmap for measuring and reporting the annual carbon footprint. It will encourage our staff to look for and make changes in order to reduce our footprint year on year as much as is practicable within our financial framework.

We encourage local residents to drop off excess fruit and vegetables onto our produce stand so others in the community can share and use the foodstuff rather than it be wasted and sent to landfill. We compost any fruit and vegetable peelings we have in our lunchroom via a worm farm. We provide a pickup service so some of our clients can share vehicles to the events and activities we carry out at the centre. We have recently upgraded our technology to newer, more energy efficient equipment. Our electricity supplier generates 98% of its energy from renewable resources and we always look at our suppliers and how they are aligned with New Zealand's net zero carbon ambitions. We continue to see where we can improve our carbon footprint, waste management and other relevant activities.



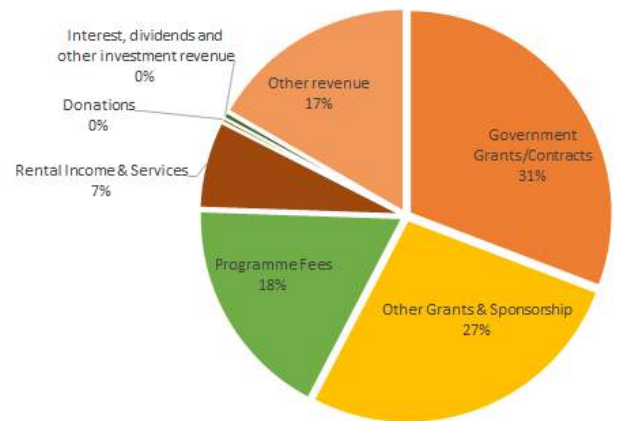
WHERE DOES OUR REVENUE COME FROM?



2020
\$681,048

Revenue

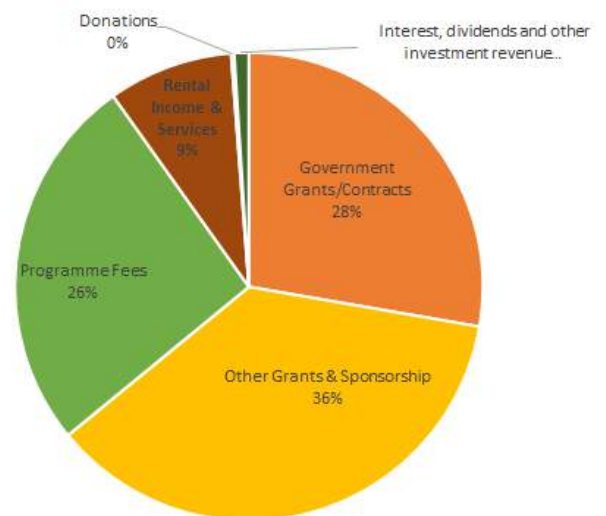
	2020
Government Grants/Contracts	\$209,694
Other Grants & Sponsorship	\$183,112
Programme Fees	\$121,579
Rental Income & Services	\$47,329
Donations	\$2,386
Interest, dividends, other investment revenue	\$3,307
Other revenue	\$113,578
Total Revenue	\$681,048



2019
\$554,177

Revenue

	2019
Government Grants/Contracts	\$153,631
Other Grants & Sponsorship	\$201,416
Programme Fees	\$144,557
Rental Income & Services	\$47,812
Donations	\$1,207
Interest, dividends, other investment revenue	\$5,554
Total Revenue	\$554,177



DONORS, SPONSORS & SUPPORTERS

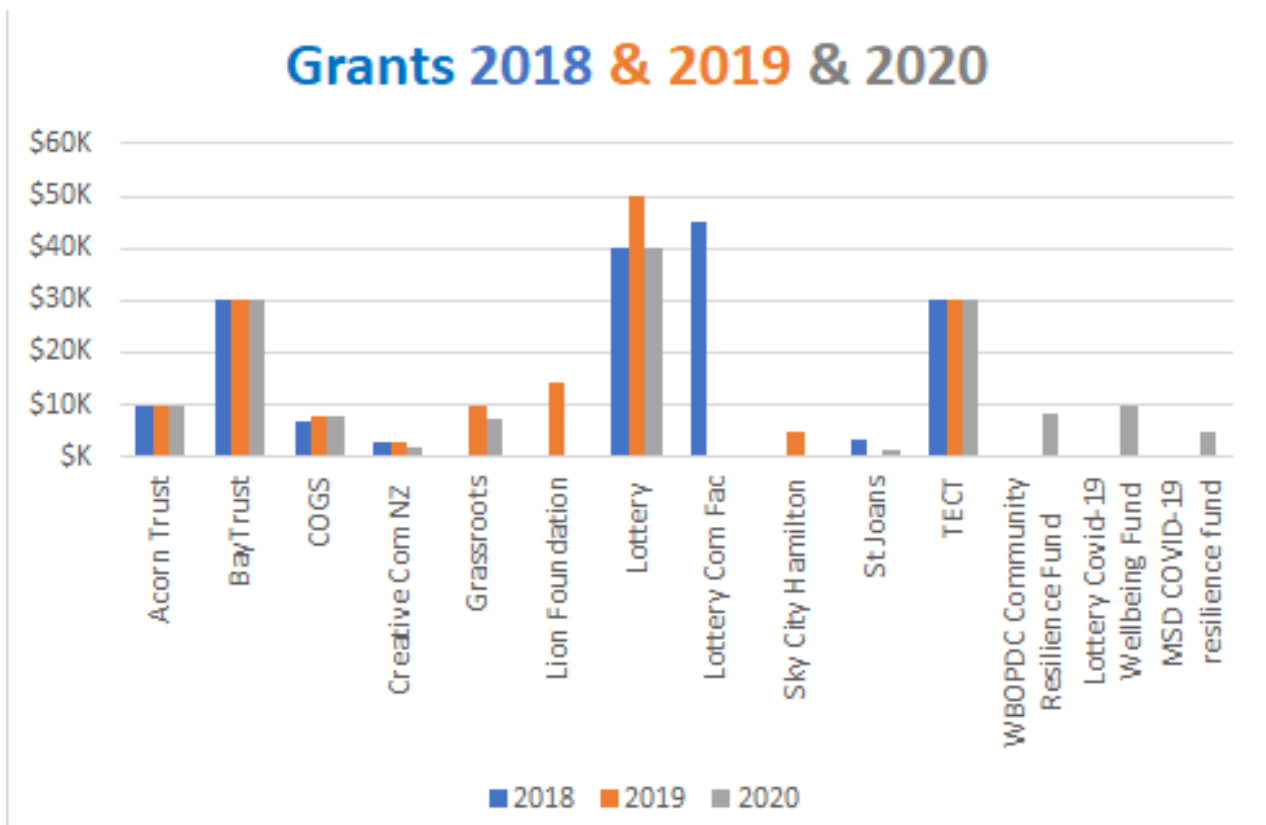


TO DONATE

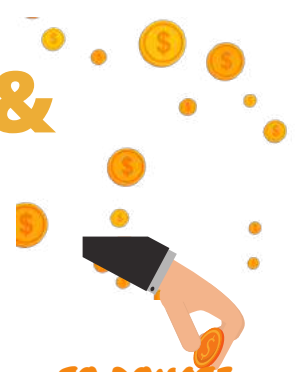
Click the donate button on our website
www.katikaticommunity.nz

THANK YOU TO OUR WONDERFUL SUPPORTERS!

Katikati Community Centre is grateful to all the partners who make our efforts possible.



FUNDERS, SPONSORS & SUPPORTERS



TO DONATE

Click the donate button
on our website

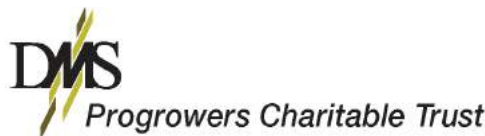
www.katikaticommunity.nz

WE ARE VERY APPRECIATIVE OF THE CONTINUED SUPPORT WE HAVE RECEIVED FROM OUR FUNDERS, WHICH HAS ALLOWED US TO KEEP DOING OUR WORK WITHIN THE KATIKATI COMMUNITY

Funders



Western Bay of Plenty District



Sponsors



FINANCIAL REPORT

Our thanks to Ivan Martinovich from Braithwaite and Pearks Ltd, for not just helping us with the financial reports, but also for providing great business advice and mentoring.



STATEMENT OF FINANCIAL PERFORMANCE

Katikati Community Centre

For the year ended 31 December 2020

"How was it funded?" and "What did it cost?"

Account	2020	2019
Revenue		
Government Grants/Contracts	209,694	153,631
Other Grants & Sponsorship	183,112	201,416
Programme Fees	121,642	144,557
Rental Income & Services	47,329	47,812
Donations	2,386	1,207
Interest, dividends and other investment revenue	3,307	5,554
Other revenue	113,578	0
Total Revenue	681,048	554,177
Expenses		
Operating and Programme Expenses	122,697	158,053
Wage Expenses	393,902	385,684
Total Expenses	516,599	543,737
Net Surplus/(Deficit) before Adjustments	164,448	10,439
Adjustments		
Depreciation & Loss on Sale	7,852	4,652
Total Adjustments	7,852	4,652
Surplus/(Deficit) for the Year	156,596	5,787

The notes and statement of accounting policies form part of and should be read in conjunction with this statement.



STATEMENT OF CASH FLOWS

Katikati Community Centre

For the year ended 31 December 2020

Cash Basis

"How the entity has received and used cash"

Account	2020	2019
Cash Flows		
Operating Activities		
Grants, Contracts, Sponsorship and Donations	595,363	350,241
Programme Fees	121,579	143,301
Payments to suppliers and employees	(487,012)	(545,962)
Dividends and Interest received	2,493	4,132
Rent Income and Services	47,329	47,812
Net Cash Flows from Operating Activities	279,752	(476)
Investing Activities		
Proceeds from sale of investments	21	0
Payment for property, plant and equipment	(20,148)	(39,634)
Net Cash Flows from Investing Activities	(20,127)	(39,634)
Financing Activities		
Other cash items from financing activities	0	0
Net Cash Flows from Financing Activities	0	0
Net Cash flows	259,625	(40,110)
	2020	2019

Cash and Cash Equivalents

Cash and cash equivalents at beginning of period	158,834	198,944
Cash and cash equivalents at beginning of period	158,834	198,944
Total Cash and cash equivalents at beginning of period		
Cash and cash equivalents at end of period		
Cash and cash equivalents at end of period	418,459	158,834
Total Cash and cash equivalents at end of period	418,459	158,834
Net Cash flows	259,625	(40,110)

"The notes and statement of accounting policies form part of and should be read in conjunction with this statement.



INCOME & EXPENSE ANALYSIS & SCHEDULES

Katikati Community Centre

For the year ended 31 December 2020

Account	2020	2019
Income & Expenses Analysis		
Income		
Operating & Project	367,721	248,518
School Holiday Programme (SHP)	93,168	89,543
Breakaway Holiday Programme (BHP)	12,571	18,089
Youth at Risk (YAR)	19,268	19,452
Mpowa/YEP	5,000	25,737
After School Programme (ASP)	56,873	66,014
Adult & Community Education (ACE)	64,012	63,369
Community Education Self Funded (CE)	17,635	23,456
Community Connector (CC)	40,000	0
Total Income	676,248	554,177
Programme Expenses		
Operating & Project	247,410	235,715
School Holiday Programme (SHP)	78,881	78,109
Breakaway Holiday Programme (BHP)	12,553	9,484
Youth at Risk (YAR)	18,402	14,870
Mpowa/YEP	2,560	37,497
After School Programme (ASP)	67,743	75,960
Adult & Community Education (ACE)	50,612	59,308
Community Education Self Funded (CE)	26,508	32,794
Community Connector (CC)	7,131	0
Total Programme Expenses	511,799	543,737
Total Income & Expenses Analysis	164,448	10,439



NOTES TO THE PERFORMANCE REPORT

Katikati Community Centre

For the year ended 31 December 2020

'How did we do our accounting?'

1. Statement of Accounting Policies

Basis of Preparation

"The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Specific Accounting Policies

"The following specific accounting policies which materially effect the measurement of financial performance and financial position have been applied:

- Trade Receivables: Trade receivables are recognised at estimated realisable value.
- Investments: Investments are stated at Market Value as at Balance Date each year. See ""Changes in Accounting Policies"" below.
- Property, Plant & Equipment: Property, plant and equipment are recorded at cost less accumulated depreciation.
- Depreciation: Depreciation has been calculated to allocate the cost of the assets over the estimated useful lives, as shown in the depreciation schedule.
- GST: The Katikati Community Centre is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST (please see changes in accounting policies).
- Income Tax: Katikati Community Centre is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.
- Grants: Grants received are recognised in operating revenue, unless specific conditions attach to a grant and repayment of the grant is required where these conditions are not met. In these cases, the grant is treated as a liability until the conditions are met.

Changes in Accounting Policies

All accounting policies are consistent with previous years.

NOTES TO THE PERFORMANCE REPORT

(CONTINUED)



Katikati Community Centre

For the year ended 31 December 2019

'How did we do our accounting?' (Continued)

2. Commitments

"The Katikati Community Centre did not have any capital commitments at year end (2019: Nil).

3. Contingent Liabilities

"The Centre buildings are sited on land currently under the jurisdiction of Land Information New Zealand (LINZ) pending the settlement of a Treaty of Waitangi claim. Negotiations for a lease agreement are currently underway with LINZ (2019: Nil).

4. Related Party Transactions

"There were no related party transactions during the year.

5. Room Rental and Administration - Internal Programmes

"Income from Internal programmes represent charges made to specific programmes to reflect their actual cost.

<u>Programme</u>	<u>Rental</u>	<u>Administration</u>	<u>Total</u>
Community Education (CE)	1,000		1,000
Adult & Community Education (ACE)	3,060		3,060
Youth at Risk (YAR)	1,395	1,800	3,195
School Holiday Programme (SHP)	1,320		1,320
Community Connector (CC)		4,800	4,800
Total	\$6,775	\$1,800	\$13,375

<u>Account</u>	<u>2020</u>	<u>2019</u>
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6. Cash at Bank

Wespac Account - 00	30,129	13,433
Wespac Account - 01	16,952	6,743
Wespac Account - 02	10,795	8,367
Wespac Account - 03	0	25
Wespac Account - 04	17,340	10,298
Wespac Account - 05	291,486	60,426
Wespac Account - 06	4,434	14,145
Wespac Account - 07	0	0
Wespac Account - 09	751	125
Total Cash at Bank	371,888	113,562

7. Restricted Funds

The Katikati Community Centre is holding reserves that are set aside for specific projects, if they are required. \$25,000 is set aside for an Asset Replacement of the Building and \$40,000 is set aside for a new van for the Rangatahi youth project.



Daryl Bonney

Chartered Accountant

INDEPENDENT AUDITOR'S REPORT

To the Members of Katikati Community Resource Centre Incorporated

Opinion

I have audited the accompanying performance report of Katikati Community Resource Centre Incorporated on pages 4 to 23, which comprises the entity information, the statement of service performance, the statement of financial performance and statement of cash flows for the year ended 31 December 2020, the statement of financial position as at 31 December 2020, the statement of accounting policies and other explanatory information.

In my opinion:

- 1) the reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the statement of service performance are suitable;
- 2) the performance report on pages 4 to 23 presents fairly, in all material respects:
 - a) the entity information for the year ended 31 December 2020;
 - b) the service performance for the year then ended; and
 - c) the financial position of Katikati Community Resource Centre Incorporated as at 31 December 2020, and its financial performance, and cash flows for the year then ended in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit).

Basis for Opinion

I conducted my audit of the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)), and the audit of the entity information and statement of service performance in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000 (Revised). My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Performance Report section of my report. I am independent of Katikati Community Resource Centre Incorporated in accordance with Professional and Ethical Standard 1 (Revised) Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other than in my capacity as auditor I have no relationship with, or interests in, Katikati Community Resource Centre Incorporated.

Members' Responsibility for the Performance Report

The Members are responsible on behalf of the entity for:

- 1) identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the statement of service performance;
- 2) the preparation and fair presentation of the performance report which comprises:
 - a) the entity information;
 - b) the statement of service performance; and

Level 1, Suite 2, 95 Devonport Road, P.O. Box 15 069, Tauranga 3144
Telephone: 07 - 578 0489, Email: daryl@ioca.co.nz



- c) the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued in New Zealand by the New Zealand Accounting Standards Board, and
- 3) for such internal control as the Members determine is necessary to enable the preparation of a performance report that is free from material misstatement, whether due to fraud or error.

In preparing the performance report, the Members are responsible on behalf of the entity for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Members either intend to liquidate the entity or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Performance Report

My objectives are to obtain reasonable assurance about whether the performance report is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of this performance report.

As part of an audit in accordance with ISAs (NZ), I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the performance report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions,
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the use of the going concern basis of accounting by the Members and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the performance report or, if such disclosures are inadequate, to modify my opinion. My conclusion is based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the performance report, including the disclosures, and whether the performance report represents the underlying transactions and events in a manner that achieves fair presentation.
- Perform procedures to obtain evidence about and evaluate whether the reported outcomes and outputs, and quantification of the outputs to the extent practicable, are relevant, reliable, comparable and understandable.

I communicate with the Members regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



Daryl Bonney
Auditor / Fellow Chartered Accountant
Tauranga
29 June 2021

What's new in 2021?



COMMUNITY CONNECTOR

Post Covid-19 the Government invested \$41.25 million over two years and created 125 new community connector positions within communities throughout the country to focus on helping people connect with the services they need to support recovery.

Community Connectors assist people to get the information and access they need from multiple government agencies and service providers, and has a wide geographic reach, particularly in areas not already serviced by Whanau Ora Commissioning agencies. Supporting people who may be rurally or socially isolated is also a major focus for the Community Connection Service.

The positions are based within existing NGOs already working to provide social services to vulnerable. Katikati Community Centre was delighted to secure a community connector position and welcomed Angela Wallace into the role in January 2021. Angela was one of the co-founders of Awhina House (transitional housing for homeless women in Tauranga). Attributes Angela brings to the role are purpose, social sector experience, knowledge and connections to social service providers, experience working with people with diverse needs and a love of community.

Katikati Community Centre is a well-established hub for information and advice. The Community Connector role enables the Community Centre to further expand on services and give dedicated support to people who are seeking a solution to a problem.

Great outcomes have been achieved for locals with Angela's support. Examples include help with CVs and finding work, connections to support groups and counselling, help with filling out forms and navigating online services, advocacy with government agencies, support with tenancy applications, training in digital literacy, foodbank referrals and links to financial support. To date the biggest area of need is housing.

Angela is enjoying being part of the team at Katikati Community Centre: "I love to bring people together and believe in the power of community to build relationships and support those who are vulnerable. Katikati is a beautiful and diverse community - I'm really enjoying meeting people and adding to the awesome work that Katikati Community Centre does. It's my hope that I can be a bridge to help people access the support they need."



What's new in 2021?

POSITIVE PATHWAYS FOR RANGATAHI



In Katikati, there are an estimated 250 young people aged 16-24 years not in education, training, or employment, and this number is increasing. There are many barriers that rangatahi face in their transition from school into employment or further education, such as lack of confidence and skills, poor public transport, and/or a feeling of disconnect from the community, that can leave rangatahi feeling unsupported and lost.

In February 2021 Melody Lamb joined the team at Katikati Community Centre as Youth Employment Coach. The position has been developed under the 'Positive Pathways for Rangatahi' research project by Katikati Taiao, in partnership with Tamawhariua Health and Social Services and the Katikati Community Centre.

The project is jointly funded by TECT, BayTrust, DIA and Katikati Community Centre. Melody's role includes mentoring and coaching the rangatahi in their work readiness journey by identifying their goals, and skills, connecting them with local employers and/or education opportunities, assisting with CV writing and interview skills, accompanying rangatahi on worksite visits, one on one coaching sessions and supporting them to gain their driver license.

In the first six months, Melody has supported 26 rangatahi around career pathways, with five finding employment and twelve enrolling in alternative education and one gaining their driver's license.

"It's encouraging and inspiring to see many communities within Katikati really care about the youth's wellbeing and desiring to work collaboratively to help break any barriers that stop rangatahi achieving the best outcomes possible. "I'd like to see more youth services and mentoring opportunities, and local employment for the rangatahi in Katikati, as well as local businesses benefiting from this role too," Melody says.



The logo consists of a circular arrangement of overlapping, curved lines in various colors including teal, orange, red, and dark blue, creating a sunburst or flower-like pattern.

Katikati Community Centre

Heart of our community
Manawa ō tō tātou hapori