

# Katikati Community Resource Centre Incorporated

*“Heart of our Community”*

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## PERFORMANCE REPORT

Year ended 31<sup>st</sup> December 2016

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**Katikati Community Resource Centre Incorporated**  
**Performance Report for Year Ending 31 December 2016**

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**Katikati Community Resource Centre Incorporated**  
**Performance Report for Year Ending 31 December 2016**

**ENTITY INFORMATION**

**"Who we are"**

<b>CHAIRPERSON:</b>	David Marshall
<b>SECRETARY:</b>	Jennifer Hobbs (acting)
<b>TREASURER:</b>	Alan Dodwell
<b>MANAGER/COORDINATOR:</b>	Chris Ridder
<b>GOVERNANCE BOARD:</b>	Alan Dodwell Nathalie Thomas-Zenden (retired 12/02/2017) Jennifer Hobbs Eris Boyack (retired 12/02/2017) David Marshall (elected 14/03/2017) Irene Maxwell-Curnock (elected 12/02/2017) Anu Bhardwaj (elected 12/02/2017) Anne Henry (elected 12/02/2017)
<b>BANKERS:</b>	Westpac P.O. Box 161 KATIKATI
<b>AUDITORS:</b>	Bruce W Warden Chartered Accountants P.O. Box 223 KATIKATI

**Katikati Community Resource Centre Incorporated**  
**Performance Report for Year Ending 31 December 2016**

**ENTITY INFORMATION**

**"Who are we?" and "Why do we exist?"**

<b>Legal name of entity</b>	Katikati Community Resource Centre Inc.
<b>Type of entity and Legal Basis</b>	Incorporated and Registered Charity
<b>Charity Registration Number</b>	CC21919 (17/03/2008)
<b>Incorporated Society Number</b>	HN/501666 (08/03/1991)
<b>GST number</b>	061-308-830

<p><b>Trading as: Katikati Community Centre</b> <i>"Heart of our Community"</i></p> <p><b>Our Vision</b>          "Katikati is a thriving community where everyone feels supported and connected"</p> <p><b>Our Mission</b>          "A centre for inspiration, wellbeing, growth and enjoyment."</p> <p><b>Desired Outcomes</b>          A key player in the unified provision of services in the Katikati Community where needs are met and relationships are strong.</p>
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<p><b>Entity Structure:</b></p> <p><u>Governance Board:</u>          Katikati Community Resource Centre currently has six board members that constitute our governance board, including three executive officer positions: chairman, treasurer and secretary.</p> <p><u>Operational Structure:</u>          Katikati Community Resource Centre is run by a team of seven paid employees. The organisation employs a Manager, a Team Leader - Programmes, Promotion &amp; Information, an Information and Bookings Coordinator, a Team Leader - Child &amp; Youth Services, a Youth Programmes Coordinator, an After School Programme Supervisor and an Administrative Assistant. The centre also employs over 20 casual staff to assist with the delivery of it's programmes.</p>
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<p><b>Main sources of Entity's Income:</b>          Katikati Community Resource Centre Inc receives its income from room rental, programme charges, government contracts/grants, philanthropic trusts, donations and other grants.</p>
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<p><b>Contact Details:</b></p> <p>Street Address: 45 Beach Road - Katikati 3129</p> <p>Telephone: (07) 549 0399</p> <p>Email: info@katikatiresource.co.nz</p> <p>Website: www.katikatiresource.co.nz</p> <p>Facebook: www.facebook.com/Katikati-Community-Resource-Centre</p>
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**Katikati Community Resource Centre Incorporated**  
**Performance Report for Year Ending 31 December 2016**

**STATEMENT OF SERVICE PERFORMANCE**

"What we do?" and "When did we do it?"

<b>Programmes</b>	
<b>Information &amp; Advisory Services</b>	
- Information enquiries	Over 4,000 enquires annually
- Health & Wellbeing Expo	Over 1,300 attended
- Pregnancy & Parenting Classes	3 classes annually
<b>Children &amp; Youth Services Attendances</b>	
- School Holiday Programme	averaging 100 children/youth daily
- Breakaway Holiday Programme	Over 30 youth daily
- After-school Programme	averaging 27 children daily
<b>Adult Education</b>	
Community Education /Funded & Self Funded	Over 900 learners annually

**Outcomes:**

**Information Services**

Provided up to date, complete and relevant information to the community with links to service providers, community support groups and health professionals

Increased the ability of families / whanau and individuals to meet their own personal and social needs thus improving community health and wellbeing.

**Children & Youth Services**

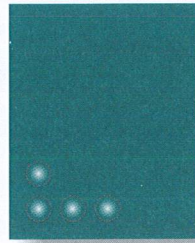
Provided programmes and services that helped young people build their social, interpersonal and communication skills, that enhanced learning, built self-esteem and self-confidence and created an awareness of their environment.

**Adult and Community Education**

Provided Tertiary Education Commission funded courses that targeted learners whose initial learning was not successful: raised foundation skills ;strengthened social cohesion and enhanced learner's ability to participate in society and economic life. The courses have a strong focus on literacy, numeracy, digital literacy, Te Reo, NZ sign language and english as a second language.

Provided centre funded courses for adults with a focus on health, cultural and social issues that promoted personal, economic and social well-being, and contributed to more involvement in the community.

Provided opportunities to learn new skills or improve existing skills at minimal costs.



## INDEPENDENT AUDITORS REPORT

To the members of the Katikati Community Resource Centre.

### Report on the Financial Statements

We have audited the attached statements of the Katikati Community Resource Centre on pages 6 to 19, which comprises the statement of financial performance, statement of financial position, statement of cash flows and notes for the year ended 31<sup>st</sup> December 2016. We were not requested to audit the statement of service performance, and accordingly this statement has not been included in our audit.

### Trustee's Responsibility for the Performance Report

The trustee's are responsible for the preparation and fair presentation of the performance report in accordance with the Public Benefit Entity Simple Format Reporting Standard – Accrual (Not for Profit) Standard and for such internal control as the trustee's determine is necessary to enable the preparation of the performance report that is free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on those parts of the performance report which are subject to our audit. We conducted our audit in accordance with International Standards on Auditing (New Zealand). Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the performance report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the performance report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the performance report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates, as well as evaluating the overall presentation of the performance report.

Other than in our capacity as auditor we have no relationship with, or interest in the Katikati Community Resource Centre.

### Unqualified Opinion

In our opinion, the performance reports for the Katikati Community Resource Centre on pages 6 to 19 are prepared in all material respects in accordance with the Public Benefit Entity Simple Format Reporting Standard – Accrual (Not for Profit) Standard apart from the statement of service performance on page 3 on which we do not express an opinion.

### Restriction on Use of Our Report

This report is made solely to the trustees in accordance with the requirements of their constitution. Our audit work has been undertaken so that we might state those matters which we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the trustees for our audit work, for this report or for the opinions we have formed.

Bruce W Warden Ltd  
Chartered Accountant

Katikati  
1<sup>st</sup> May 2017



**Katikati Community Resource Centre Incorporated**  
**Performance Report for Year Ending 31 December 2016**

**STATEMENT OF CASH FLOWS**  
**"How the entity has received and used cash?"**

For the Year ended 31st December 2016

	<b>2016</b>	<b>2015</b>
	<b>\$</b>	<b>\$</b>
<b>Cash Flows from Operating Activities</b>		
<u>Cash was received from:</u>		
Grants, Contracts, Sponsorship & Donations	314,221	282,847
Programme Fees	162,935	108,138
Interest Received	2,780	6,182
Rent received	48,955	49,841
	<b>528,891</b>	<b>447,008</b>
 <u>Cash was paid to:</u>		
Payments to suppliers and employees	490,398	403,506
Net GST paid	817	1,960
	<b>491,215</b>	<b>405,466</b>
 <b>Net Cash Inflow (Outflow) from Operating Activities</b>	<b>37,676</b>	<b>41,542</b>
 <b>Cash Flows from Investing Activities</b>		
 <u>Cash was paid to:</u>		
Purchase of fixed assets	6,750	798
	<b>6,750</b>	<b>798</b>
 <b>Net Cash Inflow (Outflow) from Investing Activities</b>	<b>(6,750)</b>	<b>(798)</b>
 <b>Cash Flows from Financing Activities</b>		
 <u>Cash was paid to:</u>		
Loan principal repayments	-	-
	-	-
 <b>Net Cash Inflow (Outflow) from Financing Activities</b>	-	-
 <b>NET INCREASE (DECREASE) IN CASH HELD</b>	<b>30,926</b>	<b>40,744</b>
 Cash and cash equivalents as at 1 January 2016	230,838	190,094
<b>Cash and Cash Equivalents as at 31 December 2016</b>	<b>\$261,764</b>	<b>\$230,838</b>

The notes and statement of accounting policies form part of and should be read in conjunction with this statement

**Katikati Community Resource Centre Incorporated**  
**Performance Report for Year Ending 31 December 2016**

**STATEMENT OF FINANCIAL PERFORMANCE**  
 "How was it funded?" and "What did it cost?"

	Note	Dec-16 \$	Dec-15 \$
<b>INCOME</b>			
Government Grants/Contracts		146,065	152,174
Other grants & Sponsorship		162,935	112,079
Programme Fees		119,575	108,138
Rental Income		45,887	40,340
Donations		3,361	1,915
Interest Received		2,780	6,182
	<b>7</b>	<b>480,603</b>	<b>420,828</b>
<b>EXPENSES</b>			
Operating and Programme Expenses	143,766		133,951
Wage Expenses	304,887		274,157
<b>Total Expenditure</b>	<b>7</b>	<b>448,653</b>	<b>408,108</b>
		<b>31,950</b>	<b>12,720</b>
<b>CASH SURPLUS</b>			
		<b>31,950</b>	<b>12,720</b>
Depreciation	<b>6</b>	4,626	1,279
		<b>27,324</b>	<b>11,441</b>
Transfer to Asset Replacement Reserve		-	-
<b>NET SURPLUS(- Deficit)</b>		<b>\$27,324</b>	<b>\$11,441</b>

The notes and statement of accounting policies form part of and should be read in conjunction with this statement



**Katikati Community Resource Centre Incorporated**  
**Performance Report for Year Ending 31 December 2016**

**STATEMENT OF MOVEMENT IN EQUITY**

	Dec-16 \$	Dec-15 \$
<b>EQUITY</b>		
Accumulated Funds Brought Forward	226,089	214,648
Net Surplus/ - Deficit for year	27,324	
Increase in Reserves	-	
	<hr/>	
Total Recognised Revenue & Expenses for Year	27,324	11,441
	<hr/>	<hr/>
Equity at End of Year	<u><u>\$253,413</u></u>	<u><u>\$226,089</u></u>
 <b>Analysed as:-</b>		
<b>GENERAL FUND</b>		
Opening Balance	191,089	179,648
Surplus (- Deficit) for Year	27,324	11,441
	<hr/>	<hr/>
	218,413	191,089
	<hr/>	<hr/>
 <b>ASSET REPLACEMENT RESERVES FUND</b>		
Brought Forward	35,000	35,000
Additions in Year	-	-
	<hr/>	<hr/>
Closing Balance	\$35,000	\$35,000
	<hr/>	<hr/>
<b>Total Equity</b>	<u><u>253,413</u></u>	<u><u>226,089</u></u>

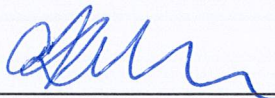
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**Katikati Community Resource Centre Incorporated**  
**Performance Report for Year Ending 31 December 2016**

**STATEMENT OF FINANCIAL POSITION**  
**"What the entity owns" and "What the entity owes?"**

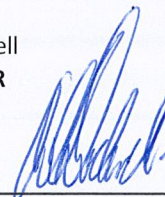
	Note	Dec-16 \$	Dec-15 \$
<b>CURRENT ASSETS</b>			
Cash in Westpac Bank	8	220,870	191,392
Westpac Term Investment		40,894	39,446
Accounts Receivable		8,434	11,502
		<hr/>	<hr/>
Total Current Assets		270,198	242,340
Less			
<b>CURRENT LIABILITIES</b>			
Accounts Payable		20,116	18,175
Prepaid Income		91,900	90,040
GST Payable		817	1,960
		<hr/>	<hr/>
Total Current Liabilities		<u>112,833</u>	<u>110,175</u>
<b>WORKING CAPITAL</b>		<b>157,365</b>	<b>132,165</b>
<b>NON CURRENT ASSETS</b>			
Investments			
St John Resource Centre - Katikati Inc		70,000	70,000
Fixed Assets	6	26,048	23,924
		<hr/>	<hr/>
		<b>\$253,413</b>	<b>\$226,089</b>
		<hr/> <hr/>	<hr/> <hr/>

Christine Ridder  
**MANAGER**



DATE 1 May 2017

Alan Dodwell  
**TREASURER**



DATE 1. May 2017

The notes and statement of accounting policies form part of and should be read in conjunction with this statement

# Katikati Community Resource Centre Incorporated

## Performance Report for Year Ending 31 December 2016

### STATEMENT OF ACCOUNTING POLICIES "How did we do our accounting?"

#### NOTES TO AND FORMING PART OF THE PERFORMANCE REPORT

#### **1. Statement of Accounting Policies**

##### **Reporting Entity**

Katikati Community Resource Centre Inc. (the Society) is incorporated as a society under the Incorporated Societies Act 1908. The Performance Report of the Society has been prepared according to generally accepted accounting practice.

##### **Basis of Preparation**

Katikati Community Resource Centre is preparing its Performance Report under the External Reporting Board XRB A1 Framework Tier 3 Not-For-Profit Standard for Public Benefit Entity Simple Format Reporting

##### **Measurement Base**

The accounting principles recognised as appropriate for the measurement and reporting of financial performance and financial position on a historical cost and accruals basis are followed by the society.

##### **Specific Accounting Policies**

The following specific accounting policies which materially effect the measurement of financial performance and financial position have been applied.

- **Trade Receivables:** Trade receivables are recognised at estimated realisable value.
- **Investments:** Investments are stated at cost.
- **Property, Plant & Equipment:** Property, plant and equipment are recorded at cost less accumulated depreciation.
- **Depreciation:**  
Depreciation has been calculated to allocate the cost of the assets over their estimated useful lives, as shown on Schedule 1.
- **GST:** The financial statements have been prepared on a GST exclusive basis.
- **Income Tax:** The society has charitable status and is exempt from income tax.
- **Leases:**  
The society leases buildings from St John Resource Centre – Katikati Inc.  
Operating lease payments where the lessors effectively retain substantially all of the risks and benefits of ownership of the lease items are included in the determination of the net surplus in equal instalments over the lease term.
- **Grants:**  
Grants received are recognised in operating revenue, unless specific conditions attach to a grant and repayment of the grant is required where these conditions are not met. In these cases, the grant is treated as a liability until the conditions are met.

##### **Changes in Accounting Policies**

Katikati Community Resource Centre Incorporated transitioned on the 1<sup>st</sup> January 2015 from preparation of general purpose financial information in accordance with New Zealand general accepted accounting practice ("NZ GAAP") to public benefit entity simple format reporting – accrual (Not-for-Profit) (PBE SFR-A(NFP)). The transition had minimal impact on the accounting policies of the society.

#### **2. Commitments and contingencies**

The society did not have any capital commitments or contingent liabilities at year end (2015:nil) except that it is anticipated that some \$50,000 will be spent on upgrading the premises and to this extent funds within accumulated funds have been earmarked.

#### **3. Related party transactions**

The society is in a joint venture with St Johns, the society leases land and buildings from the joint venture on normal trading terms, apart from that there were no related party transactions during the year.

#### **4. Subsequent events**

- St John Resource Centre Katikati as part of its winding up since the year end has distributed its assets to either St John Katikati or Katikati Community Resource Centre Inc.
  - Katikati Community Resource Centre has been apportioned the building, some cash, and some shares.
  - St John Katikati Area Committee have forgiven the loans owed to them and have been apportioned some cash and some shares

#### **5. Room Rental, Administration and Photocopying Expenses**

Income from internal programmes represent charges made to specific programmes to reflect their actual cost.

Programme	Rental	Administration	Photocopying	Totals
School Holiday Programme	4,110	-	1,864	5,974
Community Education (CE)	4,000	-	912	4,912
Adult & Community Education (ACE)	5,420	-	961	6,381
Youth at Risk	-	2,660	-	2,660
Mpowa Youth	-	6,240	-	6,240
After School Programme	-	4,400	547	4,947
	<b>\$13,530</b>	<b>\$13,300</b>	<b>\$4,284</b>	<b>\$31,114</b>

**Katikati Community Resource Centre Incorporated  
Fixed Assets and Depreciation Year Ending 31 December 2016**

Asset	Cost Price	Book Value 01/01/16	Accum Deprec 31/12/16	Book Value 31/12/16	Gain/Loss on Disposal	Capital Profit	Mth	Rate	Depreciation	Accum Deprec 31/12/16	Book Value 31/12/16	
	\$	\$	\$	\$						\$	\$	
<b><u>Plant and Equipment at Cost</u></b>												
Ceiling Fans	565	36		533			12	12.00%	DV	4	32	
Computer Workstation	660	75		593			12	10.00%	DV	8	68	
Filing Cabinet	299	32		270			12	10.00%	DV	3	29	
Panasonic Facsimile	399	-		399			12	33.00%	DV	-	-	
Filing Cabinet	176	32		147			12	10.00%	DV	3	29	
Display Cabinet	2,385	463		1,968			12	10.00%	DV	46	417	
Filing Cabinet	298	-		298			12	8.00%	CP	-	-	
Whiteboard – share of	2,110	-		2,110			12	24.00%	CP	-	-	
Sidewalk Sign	565	151		451			12	6.50%	CP	37	114	
Data Projector – share of	2,735	-		2,735			12	15.50%	CP	-	-	
Outdoor Sign	1,415	29		1,415			12	9.60%	CP	29	-	
Laminator	999	-		999			12	18.60%	CP	-	-	
Leasehold Improvements	2,894	1,963		1,018			12	3.00%	CP	87	1,876	
Leasehold Improvements	27,376	18,989		9,208			12	3.00%	CP	821	18,168	
Computer Toshiba Notebook	1,300	-		1,300			12	40.00%	CP	-	-	
Computer Toshiba Notebook	1,300	-		1,300			12	40.00%	CP	-	-	
Heat Pump - Share of	1,722	466		1,428			12	10.00%	CP	172	294	
Computer - notebook	1,888	-		1,888			12	36.00%	CP	-	-	
Photocopier	6,995	-		6,995			12	36.00%	CP	-	-	
Computer-notebook	1,555	-		1,555			12	48.00%	CP	-	-	
Eftpos	959	-		959			12	48.00%	CP	-	-	
Computer Toshiba Notebook	1,404	-		1,404			12	48.00%	CP	-	-	
Computer Server	2,261	-		2,261			12	40.00%	CP	-	-	
Computer Toshiba Notebook	809	-		809			12	40.00%	CP	-	-	
Computer Toshiba Notebook	1,300	-		1,300			12	40.00%	CP	-	-	
Panasonic Projector	995	401		893			12	30.00%	CP	299	103	
Panasonic Projector	995	557		737			12	30.00%	CP	299	259	
Calnar Cash Register	798	718		399			3	40.00%	CP	319	399	
Potocopier Toshiba	5,900	-		5,900			12	36.00%	CP	2,124	3,776	
Eftpos Machine	850	850		374			11	48.00%	CP	374	476	
<b>Total</b>	<b>73,907</b>	<b>23,912</b>	<b>6,750</b>	<b>47,870</b>						<b>4,625</b>	<b>26,037</b>	
<b><u>Furniture and Fittings at Cost</u></b>												
Curtains	2,419	12		2,408			12	22.00%	DV	1	11	
Carpets	993	-		993			12	30.00%	CP	-	-	
<b>TOTAL</b>	<b>77,319</b>	<b>23,924</b>	<b>6,750</b>	<b>51,271</b>						<b>4,626</b>	<b>26,048</b>	

**Katikati Community Resource Centre Incorporated**  
**Performance Report for Year Ending 31 December 2016**

**Note 7**

**OPERATING, PROJECT AND PROGRAMME INCOME AND EXPENSES**

	Schedule	Dec-16 \$	Dec-15 \$
<b>INCOME</b>			
Operating and Project Income	1	173,752	158,853
School Holiday Programme	2	88,947	79,327
Breakaway Programme	3	12,300	12,000
Youth at Risk	4	17,964	17,964
Mpowa Youth	5	46,658	16,081
After School Programme	6	49,809	47,341
Community Education / Centre Funded	7	26,075	23,625
Community Education / TEC Funded	8	65,098	65,637
		<b>480,603</b>	<b>420,828</b>
 <b>LESS PROGRAMME EXPENSES</b>			
Operating and Project Expenses	1	134,081	135,193
School Holiday Programme	2	88,494	79,805
Breakaway Programme	3	12,263	11,973
Youth at Risk	4	17,945	18,026
Mpowa Youth	5	41,692	16,088
After School Programme	6	42,737	37,910
Community Education Self Funded	7	42,620	40,255
Adult & Community Education Funded	8	68,821	68,858
<b>Total Programmes</b>		<b>448,653</b>	<b>408,108</b>
		<b>31,950</b>	<b>12,720</b>

**Note 8**

**CURRENT ASSETS**

**Cash at Bank**

	2016	2015
Westpac Cheque Account 00	11,569	7,331
Westpac Cheque Account 01	19,203	20,738
Westpac Account 02 - Youth at Risk	10,718	9,192
Westpac Account 03 - Wages/Administration	72,662	88,775
Westpac Account 04 - SHP & Breakaway	29,731	28,433
Westpac Account 05 - Asset Replacement Reserve	20,995	20,844
Westpac Account 06 - Mpowa Youth	55,992	16,079
	<b>220,870</b>	<b>191,392</b>
<b>Total Cash in Bank</b>		

**Katikati Community Resource Centre Incorporated**  
**Performance Report for Year Ending 31 December 2016**

SCHEDULE 1

OPERATING AND PROJECT INCOME

	Dec-16	Dec-15
	\$	\$
<b>INCOME</b>		
Rent Received	45,502	40,213
Brochure Advertising	30	90
Photocopying Income	355	37
Donations Received	360	415
Health & Wellbeing Exhibitor Fees	3,136	-
Health & Wellbeing Exhibitor Donations	2,670	-
Health Nights Donation	-	1,500
BOP District Health Board-Antenatal	4,664	3,072
Lottery Community Grant (also schedule 3)	23,000	20,000
MSD CYF Contracting Services (also schedule 3)	8,925	8,925
MSD Capability Investment Resource	-	3,500
NZ Community Trust	-	5,000
Bay of Plenty Community Trust Donation	25,000	25,000
WBOP District Council	18,678	18,503
WBOPDC YES Programme	-	10,000
COGS	7,000	3,540
Trillian Trust	3,528	-
TECT Community Development	28,124	7,876
Acorn Foundation	-	5,000
Interest Received	2,780	6,182
	<b>173,752</b>	<b>158,853</b>

**Katikati Community Resource Centre Incorporated**  
**Performance Report for Year Ending 31 December 2016**

SCHEDULE 1

OPERATING AND PROJECT EXPENSES

	Dec-16	Dec-15
	\$	\$
<b>EXPENSES</b>		
ACC Levies	973	964
Advertising	5,633	6,570
Annual General Meeting	16	-
Antenatal Expenses	3,865	2,780
Audit Fees	800	800
Bank Charges	-	-
Catering	435	52
Cleaning	3,561	3,479
Computer Consumables	1,186	537
Consultancy	-	3,500
Database Costs	135	180
Fees	252	178
Gifts & Vouchers	560	238
Health & Safety Costs	131	-
Health & Wellbeing Expo Costs	8,133	-
Health & Wellbeing Wage Costs	282	-
Insurance	1,358	1,358
Low cost Assets	340	400
Printing, Stationery, Post	1,190	957
Refreshments	266	644
Rent	4,752	6,336
Repairs and Maintenance	1,977	3,970
Resource Material	43	48
Security	621	-
Supervision	85	-
Telephone	647	795
Training	296	588
Travelling	1,311	1,097
Volunteer	555	305
Wages-Staff	123,996	115,741
Employer Contribution	1,796	1,330
YES Programme Wages	-	3,654
Yes Programme Employer Contributions	-	92
Yes Programme Expenses	-	3,056
Charges to Internal Programmes	- 31,114	- 24,456
	<hr/>	<hr/>
<b>Total Expenses</b>	<b>134,081</b>	<b>135,193</b>
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<b>Total Surplus (-Deficit)</b>	<b>39,671</b>	<b>23,660</b>
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**Katikati Community Resource Centre Incorporated**  
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SCHEDULE 2

SCHOOL HOLIDAY PROGRAMME INCOME & EXPENDITURE

	Dec-16 \$	Dec-15 \$
<b>INCOME</b>		
Lottery Community	2,000	5,000
Acorn Foundation	9,700	-
Sky City Hamilton Community Trust	7,500	-
Ministry of Social Development (SHP)	25,080	32,275
Donations	150	-
SHP - Activity Fees	37,025	42,052
SHP OSCAR Subsidies	7,492	-
	<b>88,947</b>	<b>79,327</b>
<b>Total Income</b>		
 <b>EXPENSES</b>		
SHP - Advertising	2,553	2,179
SHP - Photocopying & Stationery	1,324	1,108
SHP - Bus Hire & Travel	7,633	8,109
SHP - Course Material	3,722	3,600
SHP - Entry Fees	13,267	12,433
SHP - Tutor Wages	12,633	14,469
SHP - Employer Contribution	126	78
SHP - Tutor Fees	8,708	6,229
SHP - Cleaning	356	103
SHP - First Aid Supplies	86	119
SHP - Resource Materials	623	209
SHP - General Expenses	100	100
SHP - Additional Staffing	9,065	6,719
SHP - Employer Contribution	81	90
SHP - Volunteer Expenses	-	13
SHP - Refreshments	540	293
SHP - Staff Travel	-	11
SHP - Telephone	647	795
SHP - Training	985	113
SHP - Donation	25	55
SHP - Sports Equipment	-	163
SHP - Computer Maintenance	163	267
Wages-Holiday Programme Coordinator	25,857	22,550
	<b>88,494</b>	<b>79,805</b>
<b>Total Expenses</b>		
	<b>\$453</b>	<b>-\$478</b>
<b>Total School Holiday Programme Surplus (-Deficit)</b>		



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SCHEDULE 3

BREAKAWAY HOLIDAY PROGRAMME INCOME & EXPENDITURE

	Dec-16 \$	Dec-15 \$
<b>INCOME</b>		
Ministry of Social Development (Family and Community Services)	12,000	12,000
Acorn Foundation Funding	300	-
<b>Total Income</b>	<b>12,300</b>	<b>12,000</b>
<b>EXPENSES</b>		
Breakaway Expenses	3,914	4,929
Breakaway Wages	8,349	7,044
<b>Total Expenses</b>	<b>12,263</b>	<b>11,973</b>
<b>Total Breakaway Holiday Programme Surplus (-Deficit)</b>	<b>\$37</b>	<b>\$27</b>

SCHEDULE 4

YOUTH AT RISK INCOME & EXPENDITURE

	Dec-16 \$	Dec-15 \$
<b>INCOME</b>		
Ministry of Social Development (Family and Community Services))	17,964	17,964
<b>Total Income</b>	<b>17,964</b>	<b>17,964</b>
<b>EXPENSES</b>		
Youth at Risk - Expenses	2,708	2,426
Youth at Risk - Wages	15,237	15,600
<b>Total Expenses</b>	<b>17,945</b>	<b>18,026</b>
<b>Total Youth at Risk Surplus (-Deficit)</b>	<b>\$19</b>	<b>-\$62</b>

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SCHEDULE 5

MPOWA YOUTH INCOME & EXPENDITURE

	Dec-16 \$	Dec-15 \$
<b>INCOME</b>		
Donation	131	
Creative Tauranga	530	
Lottery Community	10,000	
TECT	23,275	
WBOP District Council	4,000	
Bay Trust	7,300	15,700
Mpowa - Activity Fees	1,422	381
	46,658	16,081
<b>Total Income</b>	<b>46,658</b>	<b>16,081</b>
<b>EXPENSES</b>		
Mpowa - Advertising	397	402
Mpowa - Administration	6,616	1,560
Mpowa - Computer Consumables	78	422
Mpowa - Photocopying & Stationery	322	104
Mpowa - Bus Hire & Travel	-	45
Mpowa - Entry & Activity Fees	7,684	1,442
Mpowa - Wages	24,670	10,989
Mpowa - Employer Contribution	714	329
Mpowa - General Expenses	-	15
Mpowa - Low cost Assets	424	574
Mpowa - Refreshments	211	49
Mpowa - Resource Material	-	115
Mpowa - Telephone	420	-
Mpowa - Training	104	43
Mpowa - Travel	52	
	41,692	16,088
<b>Total Expenses</b>	<b>41,692</b>	<b>16,088</b>
<b>Total After School Programme Surplus (-Deficit)</b>	<b>\$4,966</b>	<b>-\$7</b>

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SCHEDULE 6

AFTER SCHOOL PROGRAMME INCOME & EXPENDITURE

	Dec-16 \$	Dec-15 \$
<b>INCOME</b>		
Ministry of Social Development (OSCAR)	10,300	10,300
Work & Income OSCAR Subsidy	7,405	7,498
ASP - Activity Fees	32,104	29,543
	49,809	47,341
<b>EXPENSES</b>		
ASP - Advertising	142	329
ASP - Photocopying & Stationery	570	701
ASP - Materials	830	322
ASP - Room Rental Costs	2,000	2,000
ASP - Supervisors Wages	15,170	16,654
ASP - Employer Contribution	454	488
ASP - Assistants Wages	15,464	10,216
ASP - Employer Contribution	135	71
ASP - Cleaning	110	140
ASP - Computer Consumables	28	88
ASP - First Aid Supplies	9	4
ASP - Gifts	139	63
ASP - Refreshments	1,350	1,762
ASP - Phone	914	949
ASP - Training	283	152
ASP - Equipment	62	17
ASP - Resource Material	211	-
ASP - Low Cost Assets	405	-
ASP - Subscriptions	61	-
ASP - Uniforms	-	54
ASP - Administration	4,400	3,900
	42,737	37,910
<b>Total Expenses</b>	<b>42,737</b>	<b>37,910</b>
	\$7,072	\$9,431
<b>Total After School Programme Surplus (-Deficit)</b>		

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SCHEDULE 7

COMMUNITY EDUCATION SELF FUNDED INCOME AND EXPENDITURE

	Dec-16	Dec-15
	\$	\$
<b>INCOME</b>		
Community Education Self Funded Fees	26,075	23,625
<b>Total Income</b>	<b>26,075</b>	<b>23,625</b>
<b>EXPENSES</b>		
CE - Advertising	5,728	5,693
CE - Photocopying & Stationery	912	1,015
CE - Coordinators Wages	10,646	10,374
CE - Kiwisaver Employer	308	
CE - Tutor Wages	1,859	1,745
CE - Tutor Fees	15,220	15,077
CE - Room Hire	4,078	3,500
CE - Tutor Gift	-	-
CE - Travel	2,133	1,183
CE - Refreshment Costs	58	89
CE - Repair & Maintenance	-	35
CE - Materials	1,126	964
CE - Phone & Internet Costs	417	490
CE - Consumables	135	90
<b>Total Expenses</b>	<b>42,620</b>	<b>40,255</b>
<b>Total Community Education Surplus (-Deficit)</b>	<b>-\$16,545</b>	<b>-\$16,630</b>

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SCHEDULE 8

ADULT AND COMMUNITY EDUCATION INCOME AND EXPENDITURE

	Dec-16	Dec-15
	\$	\$
<b>INCOME</b>		
TEC Funding	60,132	60,598
Donation Community Education BOP	50	-
Adult & Community Education Fees	<u>4,916</u>	<u>5,039</u>
<b>Total Income</b>	<b>65,098</b>	<b>65,637</b>
<b>EXPENSES</b>		
ACE - Advertising	8,042	5,692
ACE - Photocopying & Stationery	988	1,077
ACE - Administration Costs	559	400
ACE - Coordinators Wages	24,310	24,208
ACE - Employer Contribution	724	1,013
ACE - Tutor Wages	17,354	15,169
ACE - Tutor Fees	4,692	12,345
ACE - Room Hire	6,823	4,320
ACE - Repair & Maintenance	196	-
ACE - Resource Material	-	-
ACE - Insurance (25% share)	453	453
ACE - Travel	3,013	2,817
ACE - Training	648	248
ACE - Volunteer Expenses	43	-
ACE - Refreshment Costs	178	173
ACE - Tutor Gift	52	27
ACE - Materials	-	215
ACE - Phone & Internet Costs	362	489
ACE - Computer Consumables	384	212
<b>Total Expenses</b>	<u><b>68,821</b></u>	<u><b>68,858</b></u>
<b>Total Adult &amp; Community Education Surplus (-Deficit)</b>	<u><u><b>-\$3,723</b></u></u>	<u><u><b>-\$3,221</b></u></u>