

# Katikati Community Centre Trust Board

## Application & Skills Inventory Questionnaire

This questionnaire is to assist the Appointer in assessing the levels of experience each current & prospective trustee member has in relevant areas. It also assists the Appointer in ensuring that the overall composition includes the skills and diversity the Board needs to function well in its governance functions.

*Your information will only be kept for the purposes of recruitment. We will not keep your personal information longer than one year after date of application or one year after Board service – whichever is the longest.*

**Name:**

**Contact Details:**

### A. Demographic Background

**Gender:**

**Age:**     18-40;     41-55;     56-70;     Over 70

**Ethnicity (optional):**

**Boards/Committees served on in last 5 years**

Please outline below your reasons for applying for a Trustee position & what you would bring to strengthen the competence of the Katikati Community Centre Trust Board.

**Please complete your evaluation of your skills and experience on the next page.**

**Please return the completed forms and your CV to the Chair of the Board of Katikati Community Centre, 45 Beach Road, Katikati. Ph 07 549 0399. Email: [info@katikaticommunity.nz](mailto:info@katikaticommunity.nz)**

**Skill Set (Please complete as part of your application)**

Rate each skill with a 1, 2, or 3 rating. 1= Low experience or not applicable; 2 = Medium Experience;  
3 = High Experience/competency.

| <b>Skills &amp; Experience</b> | <b>Experience Level</b> | <b>Comments</b> |
|--------------------------------|-------------------------|-----------------|
| Governance                     |                         |                 |
| Finance                        |                         |                 |
| Fundraising                    |                         |                 |
| Human Resources                |                         |                 |
| Marketing/Promotion            |                         |                 |
| Grant writing                  |                         |                 |
| Leadership                     |                         |                 |
| Community led development      |                         |                 |
| Risk Management                |                         |                 |
| Strategic Planning             |                         |                 |
| Technology/IT                  |                         |                 |
| Business management            |                         |                 |
| Local Community engagement     |                         |                 |
| Education                      |                         |                 |
| Sport                          |                         |                 |
| Social Services                |                         |                 |
| Lobbying                       |                         |                 |
| Advocacy                       |                         |                 |
| Te Reo / Tikanga               |                         |                 |
| Other languages (please list)  |                         |                 |